

LETTER OF UNDERTAKING FOR ISSUE OF DUPLICATE DIVIDEND WARRANT

Dated:

To,
The Board of Directors,
Company Name

Subject- Issue of Duplicate dividend warrant

Dear Sir,

This is to state that I/We, _____ [name of the applicant(s)] aged __ years, residing at _____ (address of the applicant), hold ____ equity shares of _____ (Name of company) of Rs. __ each.

Dividend warrant was issued to me/us by the company but the same has been lost/misplaced.

The details of same are as below-

Folio No.-

MICR No.-

Dividend warrant no. _____ for Rs. _____ for the financial year _____.

I/We confirm that I have not encashed the said dividend warrant and thus request the company to issue duplicate dividend warrant in lieu of it.

I/We hereby undertake to make good to the company all costs, expenses and loss which may be incurred by the Company in consequence of a fresh Dividend Warrant now being issued to me/us.

I/We also undertake to surrender the said original dividend warrant to the company for cancellation, if and when the same is found at a later date.

Yours faithfully,

(Signature of the first Holder)

Name-

Address-

Name & Address of witness

Signature of Witness

- 1.
- 2.