

AFFIDAVIT (FOR CHANGE OF SIGNATURE/NON AVAILABILITY OF SIGNATURE)

To,

The Board of Directors,

I/We _____ S/o _____ aged _____ years _____ and
_____ S/o _____ aged _____ years _____ residing at
_____ Solemnly affirm and declare in
favour of _____ (Name of the Co.) whose regd. office is situated at
_____.

1. That I/We am/are the sole/joint holder of _____ number of equity shares / debentures/bonds/units in
_____ (Name of the Company) as detailed below:

Folio No.	No. of Shares / Debentures/Bonds	Certificate No.	Distinctive Nos. From	Distinctive Nos. To

2. That I/We am/are residing at the above address and have not changed my/our address in the past 3 years [In case of change in address, kindly furnish copy of proof of new address viz. valid Passport or Aadhaar Card or Election Identity Card or Electricity / Telephone (only land line) bill / Bank Account Statement / Passbook [which is not more than 3 months old], **duly attested by a Notary Public / Bank Manager / First Class Magistrate.** Attestation by Notary Public/ First Class Magistrate should mention their name, full address, registration number and affix their seal, Notarial / Court Fee stamps, as applicable. Attestation by Bank Manager should bear the name, full address and official stamp of the bank. **The address proof should be legible and in the name of the registered accountholder. If you wish to record your new address against the above folio, please forward to us a separate request letter, duly signed by the accountholders, as per their signatures on this Affidavit].**

3. That the above shares were acquired by me/us out of my/our own investment/funds against allotment in Public Issue / allotment in Right Issue or acquired from the market in the year(s) _____.

4. That my/our signature/s might have changed/alterd by passing of time and therefore I/we request the company to treat my/our signature/s as per the records maintained with the company as cancelled.

5. That my/our specimen signature/s given below be taken on record in respect of my/our holdings of securities in the company as mentioned in para 1 in place of my /our existing signature/s in the company's record.

6. I/we hereby affirm that I/we shall not hold the company or its Agents anyway responsible for any consequences that might occur directly or indirectly on account of the company or its Agents acting on our request herein stated by replacing the signature/s in the company's records and for the consequential acts / deeds by the Co. / its agent.

7. I/we hereby further affirm that the Transfer Deeds for sale of securities bearing my/our signatures as appended herein below can be taken as validly executed by me / us for all purposes, and intents of transferring the ownership of securities held by me/ us under the folios as stated in para 1 above / or for dematerialization of securities in the names of the accountholders.

8. That I/we enclose legible self-attested copies of my/our Valid Passport / PAN Card as proof of identity (mandatory) alongwith address proof, viz. Aadhaar Card or Election Identity Card or Electricity / Telephone (only land line) bill / Bank Account Statement / Passbook [which is not more than 3 months old] and recent photograph. [The name on the identity proof should be same as per the name recorded with the Company]

9. This Affidavit is executed in favour of the company / its agent on my/our own volition and is in the form as required by the company / its agent forwarded to me/us vide its letter No. _____ dated _____.

VERIFICATION

I/We solemnly affirm that the statement contained in the above paragraphs are true to the best of my/our Knowledge, information and belief and that nothing material has been concealed from being disclosed.

Solemnly declared and affirmed at _____ on this _____ day of 20__.

Sr. No.	Name of the Shareholder	New Signature of the Applicant	Old Signature of the Applicant
1.			
2.			
3.			

Tel. No.: []

Email id: []

Name and full address of First Class Magistrate/ Notary Public]

[Signature of First Class Magistrate/Notary Public]

Registration No. _____ Notary Register at Book No. _____ Serial No. _____

Court Fee / Notarial Stamps	Official Seal of First Class Magistrate / Notary Public
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