***Annexure III***

*Request from IPA for extinguishment of CPs on redemption*

(***To be submitted on the letterhead of the IPA)***

### Date: \_\_\_\_\_\_\_\_\_\_\_

### To

Vice President

Issuer Interface Department

National Securities Depository Limited

4th Floor, A wing, Trade World

Kamala Mills Compound

Senapati Bapat Marg, Lower Parel

Mumbai 400 013.

Dear Sir,

**Sub**: Redemption of Commercial Paper

We hereby certify that \_\_\_\_\_\_\_\_(Name of the Issuer)\_\_\_\_\_\_ , the Issuer has appointed us as the Issuing and Paying Agent (IPA) for the CP under reference and have entered into a valid IPA agreement with us.

For redemption of the CP issued under reference, we have been authorized by \_\_\_\_\_\_\_\_(Name of the Issuer)\_\_\_\_\_\_ , the Issuer to make a request to NSDL to extinguish the CPs from investor’s accounts as a debit corporate action after fully redeeming the CPs.

We hereby confirm that all the necessary redemption payments have been made to the beneficiaries of CP under reference.

We therefore request you to extinguish the CP with below mentioned details from the beneficiary holders’ accounts:

|  |  |
| --- | --- |
| ISIN |  |
| Date of Maturity (Date of Extinguishment) |  |
| Reason for Extinguishment (tick any one as applicable) | * Full Redemption (De-activate ISIN after redemption)
* Partial Redemption
 |
| Redemption details  | Number of records (with CP holdings) | Number of securities (Quantity) |
| In NSDL |  |  |
| In CDSL |  |  |
| Total |  |  |

Yours faithfully

For (name of IPA)

**Name of the authorised signatory**

**Designation of the authorised signatory.**